

REGISTRATION FORM—INVOICE
NATIONAL ASSOCIATION OF SCHOOLS OF ART AND DESIGN
EIGHTIETH ANNUAL MEETING
Minneapolis Marriott City Center – Minneapolis, Minnesota
October 16 – 19, 2024

Lists of attendees provided in the Annual Meeting app will include only names of individuals who have registered for a Pre-Meeting Workshop and/or the NASAD Annual Meeting by 5:00 p.m. EDT on Friday, September 20, 2024.

On-site registration for Pre-Meeting Workshops and the Annual Meeting will begin at 10:00 a.m. on Wednesday, October 16 at the Minneapolis Marriott City Center. A \$25 on-site registration fee will be assessed at that time.

Please note: Hotel reservations must be made directly with the Minneapolis Marriott City Center.

REGISTRANT'S NAME _____

TITLE _____ DEPARTMENT/UNIT _____

INSTITUTION/AFFILIATION _____

ADDRESS _____

CITY _____ STATE _____ ZIP _____

EMAIL _____ TELEPHONE _____

VOTING DESIGNATION: *(check one)*

- Official Voting Representative of a Member Institution
- Alternate Voting Representative of a Member Institution
- Non-Voting Attendee

ANNUAL MEETING PROGRAM MATERIALS:

NASAD will offer its 2024 Annual Meeting materials through the use of an electronic meeting app. Attendees will receive an email with instructions for downloading the app prior to the Pre-Meeting Workshops and the Annual Meeting.

NEWCOMER:

- First-Time Attendee at an NASAD Annual Meeting

MEETING FEES:

PRE-MEETING WORKSHOPS—OCTOBER 16 – 17 *(optional)*

- Individuals New to Art and Design Higher Education Administration \$135.00
(October 16, 1:00 p.m.–5:30 p.m. and October 17, 8:00 a.m.–1:15 p.m.; a box lunch and refreshments are provided)
- The NASAD Handbook *(October 16, 3:30 p.m.–5:30 p.m.)* N/C
- Experienced Administrators *(October 17, 8:00 a.m.–1:15 p.m.; a box lunch and refreshments are provided)* \$75.00

ANNUAL MEETING—OCTOBER 17 – 19 *(Includes a luncheon on Friday and continental breakfasts on Friday and Saturday)*

- Annual Meeting \$375.00
- Spouse or Guest *(Includes only the luncheon on Friday and continental breakfasts on Friday and Saturday)* \$150.00
- Additional charge for on-site registration *(if applicable)* \$25.00
- Workshop: Preparing for NASAD Evaluation *(Saturday, October 19, 8:00 a.m.–12:30 p.m.)* N/C
- Meetings with NASAD Staff *(Saturday, October 19, 9:15 a.m. – 12:30 p.m.)* N/C
- Meetings with NASAD Experienced Administrators *(Saturday, October 19, 9:15 a.m. – 12:30 p.m.)* N/C

Total _____

SPECIAL REQUIREMENTS:

- Vegetarian meals requested *(A card to be used during meal service will be provided in the meeting app.)*

PAYMENT:

- Charge \$ _____ to my credit card *(Visa, MasterCard, or American Express)*
Number: _____ Exp. Date: _____
- A check made payable to NASAD is enclosed.
- I will call the National Office (Angie Elkins, 703-437-0700 ext. 125) with my credit card information.
(Note: If credit card information is not received within seven business days, NASAD will send an invoice for the amount due.)

To avoid incurring an additional on-site registration fee, a completed registration form in electronic or hardcopy form must be received in the National Office no later than Friday, September 20, 2024.

PLEASE RETURN TO: **ATTN: MEETING REGISTRATION – NATIONAL ASSOCIATION OF SCHOOLS OF ART AND DESIGN**

11250 Roger Bacon Drive, Suite 21, Reston, VA 20190

Fax: (703) 437-6312 Email: annualmeeting@arts-accredit.org

NASAD's Federal Tax ID Number is 23-7358733

If registering on-site, please bring a completed registration form to expedite the process.